

**SAN CARLOS PARK FIRE DISTRICT  
REGULAR BOARD MEETING  
NOVEMBER 14, 2024**

**RECORD OF PROCEEDINGS FROM OCTOBER 17, 2024 REGULAR BOARD MEETING:**

Commissioner Hathaway opened the regular board meeting at 6:00 p.m.

Pledge of Allegiance

Moment of Silence

**ROLL CALL**

Chairperson Darleen Hathaway, Treasurer Steve Tokarz, Secretary Matt Fields, and Commissioner Mark Stirns attended. Chief David Cambareri, Assistant Chief Glen Van Brunt, Division Chief Lucas Karth and Executive Assistant Jennifer Bossi also attended. Commissioner Craig Weinbaum had an excused absence.

**RECORD OF PROCEEDINGS**

There were no corrections to the September 12, 2024, Regular Board Meeting Minutes. *Commissioner Hathaway stated that the Record of Proceedings stand approved as read.*

**Record of Proceedings from September 12, 2024, Tentative Budget Meeting**

There were no corrections to the September 12, 2024, Tentative Budget Meeting Record of Proceedings. *Commissioner Hathaway stated that the Record of Proceedings stand approved as read.*

**Record of Proceedings from September 16, 2024, Final Budget Meeting**

There were no corrections to the September 16, 2024, Final Budget Meeting Record of Proceedings. *Commissioner Hathaway stated that the Record of Proceedings stand approved as read.*

**TREASURERS REPORT**

*Commissioner Stirns moved to dispense with the reading of the accounts and read totals only. Commissioner Fields seconded. The motion was voted upon, with no questions, the motion carried unanimously.*

Commissioner Tokarz read the October 2024 Treasurer's Report.

*With no questions, Commissioner Hathaway stated that the Treasurer's Report stands approved for audit.*

*Commissioner Fields moved to dispense with the reading of the bills and read totals only. Commissioner Stirns seconded. The motion was voted upon, with no questions, the motion carried unanimously.*

Previously paid bills:	\$ 21,571.26
Payroll tax deductions:	\$ 292,290.56
Debit memos:	\$ 400,827.58
Monthly Bills to be paid:	<u>\$ 539,365.75</u>
Grand total:	\$1,254,055.15

*Commissioner Stirns motioned to pay the bills; Commissioner Fields seconded. The motion was voted upon, with no questions, the motion carried unanimously.*

**CHIEF'S REPORT**

TRIM Forms – The DR422, DR420MM and the DR 487V forms have been electronically verified and submitted to the TRIM compliance office.

Ability to exceed Line-Item Budget- As has been customary, Chief Cambareri respectfully asked the Board to pass a motion, which in the event of an emergency, in or out of the San Carlos Park Fire Protection and Rescue Service District, at the discretion of the Fire Chief or designee, has the permission to exceed the line-item budget as necessary.

*Commissioner Fields motioned to allow Chief Cambareri or his designee that in the event of an emergency, in or out of the District, to have permission to exceed the line-item budget as necessary. Commissioner Stirns seconded. The motion was voted upon, with no questions, the motion carried unanimously.*

Fire & Rescue Calls – The San Carlos Park Fire Protection and Rescue Service District ran 522 fire and rescue calls for the month of September 2024. Review of the fire/rescue comparison sheet. Staff will be busy with Fire Prevention Month.

### **OLD BUSINESS**

#### **Station 56 Update**

Chief Cambareri updated the Board on the progress of Station 56. The contract was emailed for their review and future discussion.

#### **Engine 53 2004 Pierce Enforcer Refurbish**

Chief Cambareri informed the Board that Engine 53 is being refurbished and it will be 9-12 months to complete.

#### **Gear Wash**

All gear has been washed and repaired.

#### **Fire Prevention Month**

Chief Cambareri updated the Board that some of the local schools had to reschedule their programs due to the hurricane.

### **NEW BUSINESS**

#### **New Dispatch Matrix**

Chief Cambareri informed the Board on the new dispatch matrix taking place on October 22, 2024.

#### **Ultrasound Devices**

The District has received the ultrasound devices and Division Chief Karth updated on when the devices will be placed in service.

#### **Receptionist Position**

Chief Cambareri reported that the district will once again place a job opening for the receptionist position.

#### **PIO**

Chief Cambareri informed the Board that District PIO McLellan was awarded the professional designation of Public Information Office by the Commission on Professional Credentialing with the Center of Public Safety Excellence.

### **PUBLIC INPUT**

None

*Commissioner Hathaway adjourned the meeting at 6:10 p.m.*

Respectfully Submitted,

Commissioner Matthew Fields  
Secretary