

**SAN CARLOS PARK FIRE DISTRICT  
REGULAR BOARD MEETING  
RESCHEDULED JUNE 20, 2024**

**RECORD OF PROCEEDINGS FROM MAY 9, 2024, REGULAR BOARD MEETING:**

Commissioner Hathaway opened the regular board meeting at 6:00 p.m.

Pledge of Allegiance

Moment of Silence

**Fire Commissioners Present:**

Chairperson Darleen Hathaway

Vice-Chair Craig Weinbaum

Treasurer Steve Tokarz

Commissioner Mark Stirns

**Administrative Staff Present:**

Fire Chief David Cambareri

Assistant Chief Glen Van Brunt

Division Chief Brad Altstatt

Executive Assistant Jennifer Bossi

\*Commissioner Matt Fields was absent which was excused.

**RECORD OF PROCEEDINGS**

There were no corrections to the April 11, 2024, Regular Board Meeting Minutes. *Commissioner Hathaway stated that the Record of Proceedings stand approved as read.*

**TREASURER'S REPORT**

*Commissioner Weinbaum moved to dispense with the reading of the accounts and read totals only. Commissioner Tokarz seconded. The motion was voted upon, with no questions, the motion carried unanimously.*

Commissioner Hathaway read the April 2024 Treasurer's Report.

*With no questions, Commissioner Hathaway stated that the Treasurer's Report stands approved for audit.*

*Commissioner Weinbaum moved to dispense with the reading of the bills and read totals only. Commissioner Stirns seconded. The motion was voted upon, with no questions, the motion carried unanimously.*

Previously paid bills:	\$ 7,879.35
Payroll tax deductions:	\$ 198,165.72
Debit memos:	\$ 396,385.45
Monthly Bills to be paid:	\$ <u>245,932.92</u>
Grand total:	\$ 848,363.44

Questions: answered, motion made:

*Commissioner Weinbaum motioned to pay the bills; Commissioner Stirns seconded. The motion was voted upon, with no questions, the motion carried unanimously.*

**CHIEF'S REPORT**

Florida Association of Special Districts– Chief Cambareri informed the Board that the 2024 Annual FASD conference is scheduled for June 10-14, 2024, in Orlando Florida. Starting this year FASD is introducing a 4-hour in person ethics training course which is required annually for all Florida elected and appointed local officers.

Fourth of July Parade – The District is once again preparing for the annual Fourth of July parade and Chief Cambareri kindly asked for a motion to cover the cost of hiring the required three deputies and two voice volunteers for traffic control during the event.

*Commissioner Stirns motioned to cover the cost of hiring the required three deputies and two voice volunteers for traffic control and road closures for the Fourth of July parade. Commissioner Weinbaum seconded. The motion was voted upon, with no questions, the motion carried unanimously.*

Fire & Rescue Calls – The San Carlos Park Fire Protection and Rescue Service District ran a total of 461 fire and rescue calls for the month of April 2024. Assistant Chief Van Brunt reviewed the fire/rescue comparison sheet. Staff has been busy with training, community events and station maintenance.

## **OLD BUSINESS**

### **Fiscal Year Audit**

Chief Cambareri informed the Board that the 2022/2023 fiscal year audit will be presented at the June 20, 2024 Board meeting.

### **Station 55 Update**

Chief Cambareri informed the Board that the development order has been completed for station 55 and more updates will be presented in the future.

### **National Special District Coalition**

Chief Cambareri updated the Board on HR 7525 that passed. The House needs a Senate Bill companion to become Federal Law for supporting Special District to access grants funds and the companion bill is showing support as well.

## **NEW BUSINESS**

### **Hiring Board**

Chief Cambareri informed the Board that the hiring board is currently conducting interviews for 8 firefighter positions.

### **Union Negotiations**

Chief Cambareri announced that Union negotiations have started.

### **Lee County Co-Op**

Chief Cambareri informed the Board of a great training opportunity with the Co-Op and the City of Fort Myers Fire Department with live burn training with 10-15 houses in the city.

### **Station 56 Update**

Chief Cambareri updated the Board on property he may have found for Station 56 and will keep the Board informed.

### **June 13, 2024 Meeting Date Change**

Due to conflicting schedules, Chief Cambareri asked the Board to change the June 13, 2024 meeting to June 20, 2024.

*Commissioner Tokarz motioned to reschedule the June 13, 2024, regular board meeting to June 20, 2024. Commissioner Weinbaum seconded. The motion was voted upon, with no questions, the motion carried unanimously.*

### **Early Principal Payment**

Chief Cambareri asked the Board if he can authorize an early principal payment for station 54 using \$500,000.00 of Operating Reserves.

*Commissioner Weinbaum motioned to approve Chief Cambareri to pay the early principal payment of \$500,000.00 using operating reserves. Commissioner Tokarz seconded. The motion was voted upon, with no questions, the motion carried unanimously.*

## **PUBLIC INPUT**

*Commissioner Hathaway adjourned the meeting at 6:20 p.m.*

Respectfully Submitted,

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Commissioner Matthew Fields  
Secretary