

**SAN CARLOS PARK FIRE DISTRICT  
REGULAR BOARD MEETING  
FEBRUARY 8, 2024**

**RECORD OF PROCEEDINGS FROM JANUARY 11, 2024, REGULAR BOARD MEETING:**

Commissioner Hathaway opened the regular board meeting at 6:00 p.m.

Pledge of Allegiance

Moment of Silence

**ROLL CALL**

Chairperson Darleen Hathaway, Vice-Chair Craig Weinbaum, Treasurer Steve Tokarz, Secretary Matt Fields and Commissioner Mark Stirns attended. Fire Chief David Cambareri and Executive Assistant Jennifer Bossi also attended.

**RECORD OF PROCEEDINGS**

There were no corrections to the December 14, 2023, Regular Board Meeting Minutes. *Commissioner Hathaway stated that the Record of Proceedings stand approved as read.*

**TREASURER'S REPORT**

*Commissioner Weinbaum moved to dispense with the reading of the accounts and read totals only. Commissioner Stirns seconded. The motion was voted upon, with no questions, the motion carried unanimously.*

Commissioner Tokarz read the December 2023 Treasurer's Report.

*With no questions, Commissioner Hathaway stated that the Treasurer's Report stands approved for audit.*

*Commissioner Stirns moved to dispense with the reading of the bills and read totals only. Commissioner Weinbaum seconded. The motion was voted upon, with no questions, the motion carried unanimously.*

Previously paid bills:	\$ 9,048.38
Payroll tax deductions:	\$ 166,181.01
Debit memos:	\$ 381,841.15
Monthly Bills to be paid:	<u>\$ 136,511.72</u>
Grand total:	\$ 693,582.26

Questions: answered, motion made:

*Commissioner Stirns motioned to pay the bills; Commissioner Weinbaum seconded. The motion was voted upon, with no questions, the motion carried unanimously.*

**CHIEF'S REPORT**

Quarterly Report – Chief Cambareri presented the Board with the first quarterly report for the budget year 2023-2024. The District is currently at 16.0%.

Annual Awards Ceremony – Chief Cambareri informed the Board that we are currently preparing for the awards presentation.

Fire & Rescue Calls – The San Carlos Park Fire Protection and Rescue Service District ran a total of 463 fire and rescue calls for the month of December 2023 and a total of 5649 calls for 2023 which is a .54% decrease from 2022. Chief Cambareri then reviewed the fire/rescue comparison sheet.

**OLD BUSINESS**

**Election of Officers**

Commissioner Hathaway opened the floor for nominations.

*Commissioner Stirns moved to nominate Darleen Hathaway as Chairperson; Commissioner Weinbaum seconded. The motion was voted upon, with no questions the motion carried. There were no other nominations from the floor. The nominations for Chairperson closed.*

*Commissioner Stirns moved to nominate Craig Weinbaum as Vice Chairperson; Commissioner Hathaway seconded. The motion was voted upon, with no questions the motion carried. There were no other nominations from the floor. The nominations for Vice Chairperson closed.*

*Commissioner Stirns moved to nominate Steve Tokarz as Treasurer; Commissioner Weinbaum seconded. The motion was voted upon, with no questions the motion carried. There were no other nominations from the floor. The nominations for Treasurer closed.*

*Commissioner Weinbaum moved to nominate Matt Fields as Secretary; Commissioner Stirns seconded. The motion was voted upon, with no questions the motion carried. There were no other nominations from the floor. The nominations for Secretary closed.*

With no other discussion, the nominations closed. Commissioner Hathaway stated that Commissioner Stirns would remain on the Chapter 175 Pension Board for another year.

#### **Florida Safe Asset Account**

Chief Cambareri once again asked the Board for approval to move funds in the amount of \$3,000,000.00 to the District investment fund, Florida Safe Asset. After discussion, a motion was made.

*Commissioner Weinbaum motioned to approve Chief Cambareri to transfer funds of \$3,000,000.00 to the Florida Safe Asset account. Commissioner Stirns seconded. The motion was voted upon, with no questions, the motion carried unanimously.*

#### **Division Chief EMS & Division Chief FIRE Appointments**

Chief Cambareri informed the Board that he has appointed Lieutenant Brad Altstatt to the Division Chief of Fire and Firefighter/Paramedic Lucas Karth to the Division Chief of EMS position.

#### **NEW BUSINESS**

Dinner in the Firehouse Auction – Chief Cambareri asked the Board to approve a dinner in the firehouse certificate for the 31<sup>st</sup> Annual Red Sox Celebrity Classic set for February 16, 2024.

*Commissioner Weinbaum motioned to approve the Dinner in the Firehouse certificate for the annual Red Sox Celebrity Classic. Commissioner Stirns seconded. The motion was voted unanimously carried.*

AT&T Tower – Chief Cambareri informed the Board that he has been approached by AT&T to lease an area on station 51 property for a cell tower. After discussion, the Board directed Chief Cambareri to contact AT&T to get more information.

#### **PUBLIC INPUT**

None

*Commissioner Hathaway adjourned the meeting at 6:52 p.m.*

Respectfully Submitted,

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Commissioner Matthew Fields  
Secretary