

**SAN CARLOS PARK FIRE DISTRICT  
REGULAR BOARD MEETING  
JANUARY 11, 2024**

**RECORD OF PROCEEDINGS FROM DECEMBER 14, 2023, REGULAR BOARD MEETING:**

Commissioner Hathaway opened the regular board meeting at 6:00 p.m.

Pledge of Allegiance

Moment of Silence

**ROLL CALL**

Chairperson Darleen Hathaway, Vice-Chair Craig Weinbaum, Treasurer Steve Tokarz and Commissioner Mark Stirns attended. Fire Chief David Cambareri, Assistant Chief Glen Van Brunt and Executive Assistant Jennifer Bossi all attended. Secretary Matthew Fields was absent. (excused)

**RECORD OF PROCEEDINGS**

There were no corrections to the November 9, 2023, Regular Board Meeting Minutes. *Commissioner Hathaway stated that the Record of Proceedings stand approved as read.*

**TREASURER’S REPORT**

*Commissioner Weinbaum moved to dispense with the reading of the accounts and read totals only. Commissioner Stirns seconded. The motion was voted upon, with no questions, the motion carried unanimously.*

Commissioner Tokarz read the November 2023 Treasurer’s Report.

*With no questions, Commissioner Hathaway stated that the Treasurer’s Report stands approved for audit.*

*Commissioner Weinbaum moved to dispense with the reading of the bills and read totals only. Commissioner Stirns seconded. The motion was voted upon, with no questions, the motion carried unanimously.*

Previously paid bills:	\$ 17,162.31
Payroll tax deductions:	\$ 245,268.65
Debit memos:	\$ 338,774.68
Monthly Bills to be paid:	<u>\$ 115,217.40</u>
Grand total:	\$ 716,423.04

Questions: none, motion made:

*Commissioner Stirns motioned to pay the bills; Commissioner Weinbaum seconded. The motion was voted upon, with no questions, the motion carried unanimously.*

**CHIEF’S REPORT**

FASD – The Legislative Forum has been scheduled for January 23 & 24, 2024 and will be in Tallahassee and Chief Cambareri will be attending. Please let him know if you are interested in attending.

Christmas – This year’s Secret Santa program is assisting 40 families, 144 children. Through the collective efforts with Hearts of Miromar we will continue to bring Christmas cheer.

Special thanks to PIO Alexis McLellan for her Secret Santa letter program running for 6 years.

Fire & Rescue Calls – The San Carlos Park Fire Protection and Rescue Service District ran a total of 448 fire and rescue calls for the month of November 2023. Assistant Chief Van Brunt then reviewed the fire/rescue comparison sheet.

Meeting paused: 6:07 p.m. (Pinning Ceremony)

Meeting resumed: 6:15 p.m.

Thank you letters – Chief Cambareri presented the Board with thank you letters.

**OLD BUSINESS**

**Station 55 “Guaranteed Maximum Price” Proposal**

Chief Cambareri presented the Board on the guaranteed maximum price proposal meeting that was held with Wright Construction Group on November 6, 2023. After discussion and questions with Wright Construction, a motion was made.

*Commissioner Weinbaum motioned to begin contract negotiations and to start the permitting process with Wright Construction Group. Commissioner Stirns seconded. The motion was voted upon, with no questions, the motion carried with three ayes and 1 nay. (Hathaway, Stirns, Weinbaum ayes, Tokarz nay)*

**NEW BUSINESS**

Dinner in the Firehouse Auction – Chief Cambareri asked the Board to approve a dinner in the firehouse certificate for the “Be the Light Gala” for New Horizons of Southwest Florida.

*Commissioner Tokarz motioned to approve the Dinner in the Firehouse certificate for New Horizons of Southwest Florida. Commissioner Weinbaum seconded. The motion was voted unanimously carried.*

Legislative Update on Special Districts – Chief Cambareri updated the Board on a bill that just passed and explained what it may mean for the District in the future.

Thank you – Chief Cambareri thanked the Board for their continued support and wished them all a Merry Christmas.

**PUBLIC INPUT**

None

*Commissioner Hathaway adjourned the meeting at 6:52 p.m.*

Respectfully Submitted,

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Commissioner Matthew Fields  
Secretary