

**SAN CARLOS PARK FIRE DISTRICT
REGULAR BOARD MEETING
NOVEMBER 9, 2023**

RECORD OF PROCEEDINGS FROM OCTOBER 12, 2023 REGULAR BOARD MEETING:

Commissioner Hathaway opened the regular board meeting at 6:00 p.m.

Pledge of Allegiance

Moment of Silence

ROLL CALL

Chairperson Darleen Hathaway, Vice-Chair Craig Weinbaum and Commissioner Mark Stirns attended. Assistant Chief Glen Van Brunt and Finance & Human Resource Director Kass Whidden. Secretary Matt Fields and Treasurer Steve Tokarz were absent. (excused)

RECORD OF PROCEEDINGS

There were no corrections to the September 14, 2023 Regular Board Meeting Minutes. *Commissioner Hathaway stated that the Record of Proceedings stand approved as read.*

Record of Proceedings from the September 14, 2023 Tentative Budget Meeting

There were no corrections to the September 14, 2023 Tentative Budget Meeting Record of Proceedings. *Commissioner Hathaway stated that the Record of Proceedings stand approved as read.*

Record of Proceedings from the September 18, 2023 Final Budget Meeting

There were no corrections to the September 18, 2023 Final Budget Meeting Record of Proceedings. *Commissioner Hathaway stated that the Record of Proceedings stand approved as read.*

TREASURER'S REPORT

Commissioner Weinbaum moved to dispense with the reading of the accounts and read totals only. Commissioner Stirns seconded. The motion was voted upon, with no questions, the motion carried unanimously.

Commissioner Weinbaum read the September 2023 Treasurer's Report.

With no questions, Commissioner Hathaway stated that the Treasurer's Report stands approved for audit.

Commissioner Stirns moved to dispense with the reading of the bills and read totals only. Commissioner Weinbaum seconded. The motion was voted upon, with no questions, the motion carried unanimously.

Previously paid bills:	\$ 16,404.99
Payroll tax deductions:	\$ 161,250.56
Debit memos:	\$ 306,301.90
Monthly Bills to be paid:	<u>\$ 283,485.52</u>
Grand total:	\$ 767,442.97

Questions were answered, motion made:

Commissioner Weinbaum motioned to pay the bills; Commissioner Stirns seconded. The motion was voted upon, with no questions, the motion carried unanimously.

CHIEF'S REPORT

TRIM Forms – The DR422, DR420MM and the DR 487V forms have been electronically verified and submitted to the TRIM compliance office.

Ability to exceed Line-Item Budget- As has been customary, Assistant Chief Van Brunt respectfully asked the Board to pass a motion, which in the event of an emergency, in or out of the San Carlos Park Fire Protection and Rescue Service District, at the discretion of the Fire Chief or designee, has the permission to exceed the line-item budget as necessary.

Commissioner Weinbaum motioned to allow Chief Cambareri or his designee that in the event of an emergency, in or out of the District, to have permission to exceed the line-item budget as necessary. Commissioner Stirns seconded. The motion was voted upon, with no questions, the motion carried unanimously.

Thank you Letters/Cards – Assistant Chief Van Brunt presented the Board with several thank you letters for their review.

Fire & Rescue Calls – The San Carlos Park Fire Protection and Rescue Service District ran 488 fire and rescue calls for the month of September 2023. Review of the fire/rescue comparison sheet. Staff will be busy with Fire Prevention Month.

OLD BUSINESS

Ladder 53 Pushing In Ceremony

Ladder 53's pushing in ceremony was well attended and has been completed.

Station 52 Repairs

All repairs have been completed.

Gear Wash Inc.

All gear has been washed and/or repaired.

NEW BUSINESS

None

PUBLIC INPUT

None

Commissioner Hathaway adjourned the meeting at 6:09 p.m.

Respectfully Submitted,

Commissioner Matthew Fields
Secretary