

**SAN CARLOS PARK FIRE DISTRICT  
REGULAR BOARD MEETING  
SEPTEMBER 14, 2023**

**RECORD OF PROCEEDINGS FROM AUGUST 10, 2023 REGULAR BOARD MEETING:**

Commissioner Hathaway opened the regular board meeting at 6:00 p.m.

Pledge of Allegiance

Moment of Silence

**ROLL CALL**

Chairperson Darleen Hathaway, Vice-Chair Craig Weinbaum, Treasurer Steve Tokarz, Secretary Matt Fields, and Commissioner Mark Stirns attended. Fire Chief David Cambareri, Assistant Chief Glen Van Brunt, Administrative Assistant Kass Whidden and Secretary Jennifer Bossi also attended.

**RECORD OF PROCEEDINGS**

There were no corrections to the July 13, 2023 Regular Board Meeting Minutes. *Commissioner Hathaway stated that the Record of Proceedings stand approved as read.*

**TREASURER'S REPORT**

*Commissioner Fields moved to dispense with the reading of the accounts and read totals only. Commissioner Weinbaum seconded. The motion was voted upon, with no questions, the motion carried unanimously.*

Commissioner Tokarz read the July 2023 Treasurer's Report.

*With no questions, Commissioner Hathaway stated that the Treasurer's Report stands approved for audit.*

*Commissioner Weinbaum moved to dispense with the reading of the bills and read totals only. Commissioner Stirns seconded. The motion was voted upon, with no questions, the motion carried unanimously.*

Previously paid bills:	\$ 105,603.96
Payroll tax deductions:	\$ 157,356.60
Debit memos:	\$ 247,983.77
Monthly Bills to be paid:	<u>\$ 113,165.99</u>
Grand total:	\$ 624,110.32

\*Several Questions were brought to Fire Chief Cambareri, questions answered with a motion made.

*Commissioner Weinbaum motioned to pay the bills; Commissioner Fields seconded. The motion was voted upon, with no questions, the motion carried unanimously.*

**CHIEF'S REPORT**

Back to School Event – Chief Cambareri reported to the Board that the District staff were once again out with banners reminding all drivers to slow down for children. This is the twelfth year we have held this child safety event.

Fire & Rescue Calls – The San Carlos Park Fire Protection and Rescue Service District ran a total of 404 fire and rescue calls for the month of July 2023. Assistant Chief Van Brunt then reviewed the fire/rescue comparison sheet.

Thank You Letters – Chief Cambareri presented the Board with two thank you cards.

2021-2022 Fiscal Year Audit Presentation – Grau & Associates presented the 2020-2021 fiscal year audit. Fire Commissioners thanked CPA Racquel McIntosh, Chief Cambareri and Administrative Assistant Kass Whidden for their hard work.

**OLD BUSINESS**

**Station 52 Roof Update**

Chief Cambareri updated the Board that the roof for Station 52. The membrane is completed, and we are just awaiting the installation of the drip edge and gutter.

**Push-In Ceremony for Ladder 53**

Chief Cambareri informed the Board that a push-in ceremony is being planned for September for the new Ladder 53 and he will make sure to get invitations to all Board members.

**NEW BUSINESS**

**Local 1826 District 9 Letter of Intent**

Chief Cambareri reported he received a letter of intent for negotiations from District 9. The first meeting is scheduled for August 22, 2023.

**Fire Rescue International (FRI)**

Chief Cambareri informed the Board that he and Assistant Chief Van Brunt would be attending the Fire Rescue International conference next week in Kansas City from August 16 – 19, 2023.

**PUBLIC INPUT**

None

*Commissioner Hathaway adjourned the meeting at 6:22 p.m.*

Respectfully Submitted,

Commissioner Matthew Fields  
Secretary