

**SAN CARLOS PARK FIRE DISTRICT  
REGULAR BOARD MEETING  
March 9, 2023**

**RECORD OF PROCEEDINGS FROM FEBRUARY 9, 2023 REGULAR BOARD MEETING:**

Commissioner Weinbaum opened the regular board meeting at 6:00 p.m.

Pledge of Allegiance

Moment of Silence

**ROLL CALL**

Vice-Chair Craig Weinbaum, Secretary Matt Fields and Commissioner Mark Stirns attended. Fire Chief Cambareri, Assistant Chief Van Brunt and Secretary Jennifer Bossi also attended. Chairperson Darleen Hathaway and Treasurer Steve Tokarz had an excused absence.

**RECORD OF PROCEEDINGS**

There were no corrections to the January 12, 2023 Regular Board Meeting Minutes. *Commissioner Weinbaum stated that the Record of Proceedings stand approved as read.*

**TREASURER'S REPORT**

*Commissioner Weinbaum moved to dispense with the reading of the accounts and read totals only. Commissioner Stirns seconded. The motion was voted upon, with no questions, the motion carried unanimously.*

Commissioner Fields read the January 2023 Treasurer's Report.

*With no questions, Commissioner Weinbaum stated that the Treasurer's Report stands approved for audit.*

*Commissioner Stirns moved to dispense with the reading of the bills and read totals only. Commissioner Weinbaum seconded. The motion was voted upon, with no questions, the motion carried unanimously.*

Previously paid bills:	\$ 5,818.96
Payroll tax deductions:	\$ 235,162.04
Debit memos:	\$ 248,948.49
Monthly Bills to be paid:	<u>\$ 133,351.21</u>
Grand total:	\$ 623,280.70

*Commissioner Stirns motioned to pay the bills; Commissioner Fields seconded. The motion was voted upon, with no questions, the motion carried unanimously.*

**CHIEF'S REPORT**

Annual Awards Ceremony – Chief Cambareri informed the Board that the District is preparing for the annual awards presentation.

Thank you Cards/Letters – Nothing to present.

Fire & Rescue Calls – The San Carlos Park Fire Protection and Rescue Service District ran a total of 472 fire and rescue calls for the month of January 2023. Assistant Chief Van Brunt reviewed the fire/rescue comparison sheet.

FASD - Chief Cambareri informed the Board that the next FASD meeting is scheduled in April and he will be meeting with Legislators at that time. Discussion ensued on hot topics the Legislative season.

**OLD BUSINESS**

**Certificate of Public Convenience and Necessity Renewal (COPCN)**

Fire Chief Cambareri informed the Board that the COPCN has been renewed with Lee County.

**OLD BUSINESS Cont.**

**Hurricane Ian Damage Update**

Fire Chief Cambareri updated the Board on the continued repairs that are being completed post Hurricane Ian. Chief Cambareri asked to Board for approval to follow through with additional FEMA requirements for Station 52's roof repair bringing the repair to increased standards for hurricane compliance, increasing the repair from 76,000.00 to \$96,000.00.

*Commissioner Weinbaum approved the roof repair increase from 76,000.00 to 96,000.00 making station 52's roof up to FEMA's hurricane standard which the additional expense may be reimbursed. Commissioner Stirns seconded the motion. The motion was voted upon, with no question, the motion carried unanimously.*

**Investment Policy Revision**

Chief Cambareri presented the Board with revision to the investment policy for their review and approval. The revision were added to coincide with Resolution 2022-05 and Section 218.415 (17) of the Florida Statutes.

*Commissioner Stirns motioned to accept the revision to Policy and Procedures Section 307.6 Investments. Commissioner Weinbaum seconded. The motion was voted upon, with no question, the motion carried unanimously.*

**NEW BUSINESS**

**Red Sox Dinner in the Fire House Certificate**

Chief Cambareri asked permission to add an additional certificate for the annual Red Sox event.

*Commissioner Weinbaum motioned to provide the Red Sox with an additional Dinner in the Firehouse certificate for their annual charity event. Commissioner Stirns seconded. The motion was voted upon, with no question, the motion carried unanimously.*

**Delegation of Authority Discussion**

Chief Cambareri as the designated Investment Officer for the District regarding investments per policy and procedures, section 307, asked the Board to once again motion that he has authority to move forward with making investments with PMA. Discussion ensued.

*Commissioner Stirns motioned to designated Chief Cambareri as the investment officer per District policies and procedures which allows him to make investments with PMA. Commissioner Weinbaum seconded. The motion was voted upon, with no question, the motion carried unanimously.*

**PUBLIC INPUT**

Commissioner Weinbaum asked Chief Cambareri for an update on the FGCU Station Property on Alico Road. Discussion ensued.

*Commissioner Weinbaum adjourned the meeting at 6:36 p.m.*

Respectfully Submitted,

Commissioner Matthew Fields  
Secretary