

**SAN CARLOS PARK FIRE DISTRICT
REGULAR BOARD MEETING
February 9, 2023**

RECORD OF PROCEEDINGS FROM JANUARY 12, 2023 REGULAR BOARD MEETING:

Commissioner Hathaway opened the regular board meeting at 6:00 p.m.

Pledge of Allegiance

Moment of Silence

ROLL CALL

Chairperson Darleen Hathaway, Vice-Chair Craig Weinbaum, Treasurer Steve Tokarz and Secretary Matt Fields attended. Fire Chief Cambareri, Assistant Chief Van Brunt and Secretary Jennifer Bossi also attended. Commissioner Mark Stirns has an excused absence.

RECORD OF PROCEEDINGS

There were no corrections to the December 8, 2022 Regular Board Meeting Minutes. *Commissioner Hathaway stated that the Record of Proceedings stand approved as read.*

TREASURER'S REPORT

Commissioner Weinbaum moved to dispense with the reading of the accounts and read totals only. Commissioner Tokarz seconded. The motion was voted upon, with no questions, the motion carried unanimously.

Commissioner Tokarz read the December 2022 Treasurer's Report.

With no questions, Commissioner Hathaway stated that the Treasurer's Report stands approved for audit.

Chief Cambareri presented the Board with a corrected copy of the November pre-paid bills report. The monthly bills total read incorrectly as \$142,813.53 with the grand total of \$590,230.99. The pre-paid bill report should have read as monthly bills of \$71,720.08 with a grand total of \$519,137.54.

Commissioner Tokarz motioned to accept the revised pre-paid bills report as corrected. Commissioner Weinbaum seconded. The motion was voted upon, with no questions, the motion carried unanimously.

Commissioner Weinbaum moved to dispense with the reading of the bills and read totals only. Commissioner Tokarz seconded. The motion was voted upon, with no questions, the motion carried unanimously.

Previously paid bills:	\$ 24,899.90
Payroll tax deductions:	\$ 156,193.28
Debit memos:	\$ 249,565.78
Monthly Bills to be paid:	<u>\$ 193,874.27</u>
Grand total:	\$ 624,533.23

Questions regarding bills were brought to Fire Chief Cambareri, all questions answered.

Commissioner Weinbaum motioned to pay the bills; Commissioner Tokarz seconded. The motion was voted upon, with no questions, the motion carried unanimously.

CHIEF'S REPORT

Quarterly Report – Chief Cambareri presented the Board with the quarterly report.

Annual Awards Ceremony – Chief Cambareri informed the Board that the District is preparing for the annual awards presentation.

Fire & Rescue Calls – The San Carlos Park Fire Protection and Rescue Service District ran a total of 477 fire and rescue calls for the month of December 2022 and a total of 5592 fire and rescue calls for 2022. This is a 12.79% increase from 2021. Assistant Chief Van Brunt reviewed the fire/rescue comparison sheet.

OLD BUSINESS

Hurricane Ian Damage Update

Fire Chief Cambareri updated the Board on the continued repairs that are being completed post Hurricane Ian.

Ladder 53

Ladder 53 is in house, and staff have just completed a three-day training on the aerial and were hoping to have it in service mid-March.

Succession Plan

Commissioner Weinbaum asked Chief Cambareri on the progress of the Succession Plan. Chief Cambareri informed the Board that Fitch & Associates is working on the plan that should be completed this year. Chief Cambareri and Assistant Chief Van Brunt are working on the Training Division and what it will capture in the future.

NEW BUSINESS

Fire Rescue East

Chief Cambareri informed the Board that Assistant Chief Van Brunt and Division Chief Sieber will be attending Fire Rescue East.

Certificate of Public Convenience and Necessity (COPCN)

Chief Cambareri presented Chairperson Hathaway for signature the Certificate of Public Convenience and Necessity (COPCN) for renewal.

PUBLIC INPUT

None

Commissioner Hathaway adjourned the meeting at 6:17 p.m.

Respectfully Submitted,

Commissioner Matthew Fields
Secretary