

**SAN CARLOS PARK FIRE DISTRICT  
REGULAR BOARD MEETING  
NOVEMBER 10, 2022**

**RECORD OF PROCEEDINGS FROM OCTOBER 13, 2022 REGULAR BOARD MEETING:**

Commissioner Hathaway opened the regular board meeting at 6:00 p.m.

Pledge of Allegiance

Moment of Silence

**ROLL CALL**

Chairperson Darleen Hathaway, Secretary Matt Fields and Commissioner Mark Stirns attended. Chief Cambareri and Secretary Jennifer Bossi also attended. Vice-Chair Craig Weinbaum Treasurer Steve Tokarz were absent. (excused)

**RECORD OF PROCEEDINGS**

There were no corrections to the September 8, 2022 Regular Board Meeting Minutes. *Commissioner Hathaway stated that the Record of Proceedings stand approved as read.*

**Record of Proceedings from the September 8, 2022 Tentative Budget Meeting**

There were no corrections to the September 8, 2022 Tentative Budget Meeting Record of Proceedings. *Commissioner Hathaway stated that the Record of Proceedings stand approved as read.*

**Record of Proceedings from the September 12, 2022 Final Budget Meeting**

There were no corrections to the September 12, 2022 Final Budget Meeting Record of Proceedings. *Commissioner Hathaway stated that the Record of Proceedings stand approved as read.*

**TREASURER'S REPORT**

*Commissioner Stirns moved to dispense with the reading of the accounts and read totals only. Commissioner Fields seconded. The motion was voted upon, with no questions, the motion carried unanimously.*

Commissioner Stirns read the September 2022 Treasurer's Report.

*With no questions, Commissioner Fields stated that the Treasurer's Report stands approved for audit.*

*Commissioner Stirns moved to dispense with the reading of the bills and read totals only. Commissioner Fields seconded. The motion was voted upon, with no questions, the motion carried unanimously.*

Previously paid bills:	\$ 136,346.23
Payroll tax deductions:	\$ 133,680.32
Debit memos:	\$ 251,300.18
Monthly Bills to be paid:	<u>\$ 344,101.75</u>
Grand total:	\$ 865,428.48

Questions were answered, motion made:

*Commissioner Fields motioned to pay the bills; Commissioner Stirns seconded. The motion was voted upon, with no questions, the motion carried unanimously.*

**CHIEF'S REPORT**

TRIM Forms – The DR422, DR420MM and the DR 487V forms have been electronically verified and submitted to the TRIM compliance office.

Ability to exceed Line-Item Budget- As has been customary, Chief Cambareri respectfully asked the Board to pass a motion, which in the event of an emergency, in or out of the San Carlos Park Fire Protection and Rescue Service District, at the discretion of the Fire Chief or designee, has the permission to exceed the line-item budget as necessary.

*Commissioner Stirns motioned to allow Chief Cambareri or his designee that in the event of an emergency, in or out of the District, to have permission to exceed the line-item budget as necessary. Commissioner Fields seconded. The motion was voted upon, with no questions, the motion carried unanimously.*

Audit- Chief Cambareri announced that the 2021-2022 fiscal year-end audit will begin soon and will be completed by Grau and Associates.

Thank you Letters/Cards – Chief Cambareri presented the Board with several thank you letters for their review.

Fire & Rescue Calls – The San Carlos Park Fire Protection and Rescue Service District ran 453 fire and rescue calls for the month of September 2022. Review of the fire/rescue comparison sheet. Staff will be busy with Fire Prevention Month.

### **OLD BUSINESS**

Station 54 Traffic Light – Chief Cambareri reported that the traffic light at station 54 is now complete.

New Ladder Inspection – The new ladder inspection has been moved to November due to Hurricane Ian.

MW Horticultural Lien – Chief Cambareri updated the Board on the lien at MW Horticultural. After discussion, the Board stated that Chairperson Hathaway can negotiate on the Boards behalf to a settlement to the lien. A motion was made:

***Commissioner Stirns motioned to allow Chairperson Hathaway to negotiate on behalf of the Board and to not settle the MW Horticultural lien and should remain nonpublic until District Attorneys are done negotiating . Commissioner Fields seconded. The motion was voted upon. With no questions, the motion carried unanimously.***

### **NEW BUSINESS**

Hurricane Ian – Chief Cambareri thanked all staff members for their hard work protecting their community. He also thanked Texas Strike Team for their assistance following the storm, Task Force 2 that deployed overnight after the storm, and Indiana Task Force 1 that went door to door searching from Alico Road to Estero Parkway and did water searches from 10-mile canal and the back bay areas. He then thanks all Firefighters that brought out their personal vehicles, air boats, buggies and boats to the district to save people. (Will Johnson, Ron Tarantino, Justin Richards, Colton Hardee, James Van Valkenburg). Special thanks to Richard Doupe for helping all staff members with hurricane damage cleanup.

Stations Damage Assessment –

Station 51: Generator room roof in insulation, minor,  
Replace a few windows with upgraded hurricane glass

Station 52: Bay roof damage, currently has tarp patch,  
PVC membrane ripped off,  
Bay windows blown out,  
Soffit overhang,  
Some water damage,  
Tree, fence and stem all damage.

Station 53: Roof, facia/lift issue,  
Training tower window doors x 4,  
Car port, total loss,  
Fence damage,  
Trees down.

Station 54: Dumpster fence damage,  
Gate by training tower,  
Bay door #5, wind damage.

Discussion followed on the settlement by Glatfelter Claims Management (VFIS).

Chief Cambareri wanted to thank Costco for their large donation of meat for the stations after the storm and retired Assistant Chief Rison for cooking/grilling meals for our staff

**PUBLIC INPUT**

None

*Commissioner Hathaway adjourned the meeting at 6:53 p.m.*

Respectfully Submitted,

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Commissioner Matthew Fields  
Secretary