

**SAN CARLOS PARK FIRE DISTRICT  
REGULAR BOARD MEETING  
JULY 14, 2022**

**RECORD OF PROCEEDINGS FROM JUNE 9, 2022 REGULAR BOARD MEETING:**

Commissioner Hathaway opened the regular board meeting at 6:00 p.m.  
Pledge of Allegiance  
Moment of Silence

**ROLL CALL**

Chairperson Darleen Hathaway, Secretary Matt Fields, Treasurer Steve Tokarz and Commissioner Mark Stirns attended. Chief Cambareri, Assistant Chief Van Brunt. Administrative Assistant Kass Whidden and Secretary Jennifer Bossi also attended. Vice-Chair Craig Weinbaum had an excused absence.

Item Pulled for Presentation:

**Audit Presentation:** 2020-2021 Fiscal Year Audit Presentation – Grau & Associates presented the 2020-2021 fiscal year audit.

*Commissioner Fields motioned to approve the 2020-2021 Fiscal year audit presented by Grau & Associates. Commissioner Stirns seconded. The motion was voted upon, with no questions, the motion carried unanimously.*

**RECORD OF PROCEEDINGS**

There were no corrections to the May 12, 2022 Regular Board Meeting Minutes. *Commissioner Hathaway stated that the Record of Proceedings stand approved as corrected.*

**TREASURER'S REPORT**

*Commissioner Stirns moved to dispense with the reading of the accounts and read totals only. Commissioner Fields seconded. The motion was voted upon, with no questions, the motion carried unanimously.*

Commissioner Tokarz read the May 2022 Treasurer's Report.

*With no questions, Commissioner Hathaway stated that the Treasurer's Report stands approved/or audit.*

*Commissioner Fields moved to dispense with the reading of the bills and read totals only. Commissioner Tokarz seconded. The motion was voted upon, with no questions, the motion carried unanimously.*

Previously paid bills:	\$ 22,089.52
Payroll tax deductions:	\$ 128,806.26
Debit memos:	\$ 208,988.12
Monthly Bills to be paid:	<u>\$104,005.86</u>
Grand total:	\$ 463,889.76

Discussion on bills ensued. All questions answered.

*Commissioner Fields motioned to pay the bills; Commissioner Stirns seconded. Tire motion was voted upon, with no questions, the motion carried unanimously.*

**CHIEF'S REPORT**

Financial Disclosure Report – Chief Cambareri reminded the Board of Fire Commissioners to complete and mail in their Financial Disclosure Reports that are due July 1, 2022.

Property Appraiser Estimate – Chief Cambareri informed the Board of Fire Commissioners that the June estimate is showing at 23% increase at this time.

Dinner in the Firehouse – Bert's Redfish Challenge has requested a "Dinner in the Firehouse" certificate for their upcoming event that is raising funds for the son of a Lee County Sheriffs Deputy that recently had a heart transplant.

*Commissioner Fields motioned to provide a dinner in the firehouse certificate for the Bert's Redfish Challenge. Commissioner Stirns seconded. The motion was voted upon, with no questions, the motion carried unanimously.*

Resolution 2022-01 Revised Fee Schedule – Chief Cambareri presented the Board with Resolution 2022-01 Revised Fee Schedule which has been updated to reflect increases in fees which reflect FEMA rates.

*Commissioner Stirns motioned to approve Resolution 2022-01 Revised Fee Schedule. Commissioner Fields seconded. The motion was voted upon, with no questions, the motion carried unanimously.*

Thank you Letters - Chief Cambareri presented the Board with several thank you notes for their review.

Fire & Rescue Calls - The San Carlos Park Fire Protection and Rescue Service District ran a total of 479 fire and rescue calls for the month of May 2022. Assistant Chief Van Brunt then reviewed the fire/rescue comparison sheets.

**OLD BUSINESS**

Station 54 Update - Chief Cambareri updated the Board on the status of Station 54 and the traffic light.

MW Horticultural - Chief Cambareri informed the Board that M W Horticultural will be inspected every 2 weeks to make sure they continue to be compliant with NFPA standards.

FGCU Property -Chief Cambareri is still communicating with the University regarding the property that was donated to the University that was slotted for the future Station 56.

ESO Software – Staff is continuing to learn/train on the new ESO software.

Union Negotiations - Chief Cambareri informed the Board that he is still currently negotiating with District 9 and District 21.

**NEW BUSINESS**

None

**PUBLIC INPUT**

*Commissioner Hathaway adjourned the meeting at 6:36 p.m.*

Respectfully Submitted,

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Commissioner Matthew Fields  
Secretary