

**SAN CARLOS PARK FIRE DISTRICT
REGULAR BOARD MEETING
MAY 12, 2022**

RECORD OF PROCEEDINGS FROM APRIL 14, 2022 REGULAR BOARD MEETING:

Commissioner Hathaway opened the regular board meeting at 6:00 p.m.
Pledge of Allegiance
Moment of Silence

Commissioner Fields motioned to recess the meeting to attend the awards ceremony located in the bay, Commissioner Weinbaum seconded. The motion was voted upon, with no questions, the motion carried unanimously.

Meeting recessed: 6:01 p.m.
Meeting resumed: 7:04 p.m.

ROLL CALL

Chairperson Darleen Hathaway, Vice-Chair Craig Weinbaum, Secretary Matt Fields, Treasurer Steve Tokarz and Commissioner Mark Stirns attended. Chief Cambareri, Assistant Chief Van Brunt and Secretary Jennifer Bossi also attended.

RECORD OF PROCEEDINGS

There were no corrections to the March 10, 2022 Regular Board Meeting Minutes. *Commissioner Hathaway stated that the Record of Proceedings stand approved as corrected.*

TREASURER'S REPORT

Commissioner Weinbaum moved to dispense with the reading of the accounts and read totals only. Commissioner Tokarz seconded. The motion was voted upon, with no questions, the motion carried unanimously.

Commissioner Tokarz read the March 2022 Treasurer's Report.

With no questions, Commissioner Hathaway stated that the Treasurer's Report stands approved for audit.

Commissioner Stirns moved to dispense with the reading of the bills and read totals only. Commissioner Weinbaum seconded. The motion was voted upon, with no questions, the motion carried unanimously.

| | |
|---------------------------|----------------------|
| Previously paid bills: | \$ 63,571.44 |
| Payroll tax deductions: | \$ 129,279.88 |
| Debit memos: | \$ 208,061.31 |
| Monthly Bills to be paid: | <u>\$ 507,672.92</u> |
| Grand total: | \$ 908,585.55 |

Discussion on bills ensued. All questions answered.

Commissioner Stirns motioned to pay the bills; Commissioner Weinbaum seconded. The motion was voted upon, with no questions, the motion carried unanimously.

CHIEF'S REPORT

Quarterly Report Review – Chief Cambareri reviewed with the Board the second quarterly report currently showing 38.7%.

Fiscal Year 2020/2021 Audit Update – Chief Cambareri informed the Board that the District is in the process of completing the 2020/2021 audit process and it is tentatively scheduled to be presented at the May meeting.

Thank you Letters – Chief Cambareri presented the Board with a thank you note for their review.

Fire & Rescue Calls – The San Carlos Park Fire Protection and Rescue Service District ran a total of 467 fire and rescue calls for the month of March 2022. Assistant Chief Van Brunt then reviewed the fire/rescue comparison sheet.

OLD BUSINESS

Terminating the Emergency Order – Chief Cambareri reported that he will not be extending the District Emergency Order and that employee sick time policies will go back to pre-covid procedures.

ESO Software – Chief Cambareri informed the Board that staff is using the ESO software at this time and that it is going well, and we are addressing needs daily.

P25 Radio System – Chief Cambareri reports that the P25 radio system is online. Adjustments are being made for dense areas and tuning issues.

Station 54 Update – Chief Cambareri updated the Board on the status of Station 54 and the traffic light. Traffic light should be completed by June 15, 2022.

Fitch & Associates – As directed by the Board, Chief Cambareri has started the first stage of the planning process with Fitch & Association to complete the District’s Performance Evaluation and the 5-year plan as well as the standard of coverage plan. Kick off meeting has been scheduled for April 26, 2022.

NEW BUSINESS

Prevention Mobilize Software – The District is moving ahead with purchasing Mobilize software to assist prevention with the growing division. (PO# 22-148) It should be up and running in the next couple of months.

New Fire & Rescue ESO Report Presentation – Chief Cambareri presented the Board with the new report from ESO that they will be receiving in their monthly Board packets for their review.

Brush Truck B59 – Chief Cambareri informed the Board that the Florida Forestry Services has replaced the older brush truck with a newer surplus.

Union Negotiations – Chief Cambareri states that he is currently collecting dates to present DVP Orama and DVP Louzao for upcoming union negotiations.

PUBLIC INPUT

Commissioner Hathaway adjourned the meeting at 7:40 p.m.

Respectfully Submitted,

Commissioner Matthew Fields
Secretary