

**SAN CARLOS PARK FIRE DISTRICT  
REGULAR BOARD MEETING  
APRIL 14, 2022**

**RECORD OF PROCEEDINGS FROM MARCH 10, 2022 REGULAR BOARD MEETING:**

Commissioner Hathaway opened the regular board meeting at 6:00 p.m.  
Pledge of Allegiance  
Moment of Silence

**ROLL CALL**

Chairperson Darleen Hathaway, Vice-Chair Craig Weinbaum, Secretary Matt Fields, and Commissioner Mark Stirns attended. Chief Cambareri, Assistant Chief Van Brunt, Secretary Jennifer Bossi and PIO/PES Alexis McLellan also attended. Treasurer Steve Tokarz attended via teleconference/Zoom.

**RECORD OF PROCEEDINGS**

There were no corrections to the February 10, 2022 Regular Board Meeting Minutes. *Commissioner Hathaway stated that the Record of Proceedings stand approved as corrected.*

**TREASURER'S REPORT**

*Commissioner Weinbaum moved to dispense with the reading of the accounts and read totals only. Commissioner Stirns seconded. The motion was voted upon, with no questions, the motion carried unanimously.*

Commissioner Stirns read the February 2022 Treasurer's Report.

*With no questions, Commissioner Hathaway stated that the Treasurer's Report stands approved for audit.*

*Commissioner Weinbaum moved to dispense with the reading of the bills and read totals only. Commissioner Fields seconded. The motion was voted upon, with no questions, the motion carried unanimously.*

Previously paid bills:	\$ 49,975.46
Payroll tax deductions:	\$ 130,828.14
Debit memos:	\$ 211,786.92
Monthly Bills to be paid:	<u>\$ 85,620.98</u>
Grand total:	\$ 478,211.50

Discussion on bills ensued. All questions answered.

*Commissioner Stirns motioned to pay the bills; Commissioner Weinbaum seconded. The motion was voted upon, with no questions, the motion carried unanimously.*

**CHIEF'S REPORT**

Fiscal Year 2020/2021 Audit Update – Chief Cambareri informed the Board that the District is in the process of completing the 2020/2021 audit process.

Fire & Rescue Calls – The San Carlos Park Fire Protection and Rescue Service District ran a total of 456 fire and rescue calls for the month of February 2022. Assistant Chief Van Brunt then reviewed the fire/rescue comparison sheet.

Thank you Letters – Chief Cambareri presented the Board with several thank you letters for their review.

**OLD BUSINESS**

Extending Emergency Order – Chief Cambareri asked once again to extend the District Emergency Order for an additional 30 days.

*Commissioner Weinbaum made a motion to extend the District Emergency Order for an additional 30 days, seconded by Commissioner Stirns. The motion was voted upon. With no questions, the motion carried unanimously.*

ESO Software Update – Chief Cambareri updated the Board on the new ESO software and states that the user training is scheduled for April.

Station 54 Update – Chief Cambareri updated the Board on Station 54. The brick is completed on the training tower and punch out items are being corrected.

Station 54 Traffic Light Discussion – Traffic light installation is slated for April 15 and should take approximately 3 months to complete.

KNOX Box – Chief Cambareri informed the Board that the KNOX box training is complete with both the brass and electronic key.

Awards Ceremony – The awards ceremony will once again be held in the bay during the April regularly scheduled Board meeting.

**NEW BUSINESS**

Tablet Command – The District is moving from Active 911 to Tablet Command. Tablet Command license will be purchased from Lehigh Acres Fire District.

Policy 307.6 “O” Investment Revision – Chief Cambareri presented the Board with Policy 307.6 “O” regarding the continuing education requirements per Florida Statutes. After discussion a motion was made.

***Commissioner Weinbaum motioned to accept the revision to policy 307.6 “O” investments as presented, Commissioner Stirns seconded. The motion was voted upon. With no questions, the motion carried unanimously.***

FFCA Annual Conference – Chief Cambareri asked the Board for approval for Assistant Chief Van Brunt and himself to attend and seek accommodations for the annual FFCA conference in Naples. After discussion a motion was made.

***Commissioner Fields motioned to allow the Chiefs to attend and make accommodations for the annual FFCA conference in Naples, Commissioner Weinbaum seconded. The motion was voted upon. With no questions, the motion carried unanimously.***

P25 Radio Programming – Chief Cambareri gave a brief update on the P25 radio programming scheduled for a March 31 start date.

CFO Patronis USAR Presentation – Chief Cambareri informed that Board that CFO Patronis presented USAR members with challenge coins and had a press event at station 53 asking for assistance with passing the budget bill supporting the States USAR teams.

**PUBLIC INPUT**

Mr. Everett Glover asked Chief Cambareri several questions:

1. What is the Emergency Executive Order?
2. Where are future stations going to be located?
3. For a copy of the current budget.

***Commissioner Hathaway adjourned the meeting at 6:45 p.m.***

Respectfully Submitted,

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Commissioner Matthew Fields  
Secretary