

**SAN CARLOS PARK FIRE DISTRICT
REGULAR BOARD MEETING
MARCH 10, 2022**

RECORD OF PROCEEDINGS FROM FEBRUARY 10, 2022 REGULAR BOARD MEETING:

Commissioner Hathaway opened the regular board meeting at 6:00 p.m.
Pledge of Allegiance
Moment of Silence

ROLL CALL

Chairperson Darleen Hathaway, Vice-Chair Craig Weinbaum, Secretary Matt Fields, and Treasurer Steve Tokarz attended. Chief Cambareri, Assistant Chief Van Brunt and Secretary Jennifer Bossi also attended. Commissioners Stirns was excused from the meeting due to illness.

RECORD OF PROCEEDINGS

There were no corrections to the January 13, 2022 Regular Board Meeting Minutes. *Commissioner Hathaway stated that the Record of Proceedings stand approved as corrected.*

TREASURER'S REPORT

Commissioner Weinbaum moved to dispense with the reading of the accounts and read totals only. Commissioner Fields seconded. The motion was voted upon, with no questions, the motion carried unanimously.

Commissioner Tokarz read the January 2022 Treasurer's Report.

With no questions, Commissioner Hathaway stated that the Treasurer's Report stands approved for audit.

Commissioner Weinbaum moved to dispense with the reading of the bills and read totals only. Commissioner Fields seconded. The motion was voted upon, with no questions, the motion carried unanimously.

Previously paid bills:	\$ 39,714.57
Payroll tax deductions:	\$ 133,147.30
Debit memos:	\$ 225,873.49
Monthly Bills to be paid:	<u>\$ 55,551.29</u>
Grand total:	\$ 454,286.65

Discussion on bills ensued. All questions answered.

Commissioner Weinbaum motioned to pay the bills; Commissioner Tokarz seconded. The motion was voted upon, with no questions, the motion carried unanimously.

CHIEF'S REPORT

Boston Red Sox Celebrity Classic – Chief Cambareri once again asked the Board to supply a “Dinner in the Firehouse” certificate for the Red Sox Celebrity Classis.

Commissioner Weinbaum motioned to provide a dinner in the firehouse certificate for the Celebrity Classic not to exceed \$250.00. Commissioner Fields seconded; the motion was voted upon. With no questions the motion carried unanimously.

Annual Awards Ceremony – Chief Cambareri informed the Board that the annual awards ceremony is currently being planned and more information will be provided in the future.

Thank you Letters – Chief Cambareri presented the Board with several thank you letters for their review.

Fire & Rescue Calls – The San Carlos Park Fire Protection and Rescue Service District ran a total of 517 fire and rescue calls for the month of January 2022. Assistant Chief Van Brunt then reviewed the fire/rescue comparison sheet.

OLD BUSINESS

Fitch & Associates – Chief Cambareri informed the Board that he has contracted with Fitch & Associates to conduct a Performance Review with a Standard of Coverage included. *This items was budgeted for in the fiscal year 2021-2022.

Extending Emergency Order – Chief Cambareri asked once again to extend the District Emergency Order for an additional 30 days.

Commissioner Weinbaum made a motion to extend the District Emergency Order for an additional 30 days, seconded by Commissioner Tokarz. The motion was voted upon. With no questions, the motion carried unanimously.

Station 54 Update – Chief Cambareri updated the Board on Station 54. The brick is completed on the training tower and punch out items are being corrected.

Mr. Freeman Traffic Light Update – Chief Cambareri informed the Board that he will be meeting with Mr. Freeman and Department of Transportation for a clarification meeting.

New Hires – The Districts new firefighters have completed their 4-week orientation. Chief Cambareri wants the thank Lieutenant Slocum and Lieutenant Tarantino for their hard work and dedication on providing the new hires with training that will make them “rig ready”.

Station 51 Kitchen Cabinets – Chief Cambareri updated the Board on the new kitchen cabinets that were approved at the December 2021 Board meeting.

PIO McLellan relocated to Station 51 – Chief Cambareri informed the Board that PIO/PES McLellan has a new office at station 51 which includes full use of the training center. Chief Cambareri gave special thanks to B-shift for assisting with building all the new office furniture for her use.

NEW BUSINESS

Policy 201.3 Recruitment Revision – Chief Cambareri presented the Board with Policy 201.3. After discussion a motion was made.

Commissioner Weinbaum motioned to accept the revision to policy 201.3 recruitment as presented, Commissioner Fields seconded. The motion was voted upon. With no questions, the motion carried unanimously.

Policy 211 Use of District Facilities Revision – Chief Cambareri presented the Board with Policy 211. After discussion a motion was made.

Commissioner Tokarz motioned to accept the revision/addition to policy 211 use of district facilities as presented, Commissioner Weinbaum seconded. The motion was voted upon. With no questions, the motion carried unanimously.

Station 55 Discussion – Chief Cambareri gave a brief update on where the District currently stands on Station 55.

PUBLIC INPUT

None

Commissioner Hathaway adjourned the meeting at 6:52 p.m.

Respectfully Submitted,

Commissioner Matthew Fields
Secretary