

**SAN CARLOS PARK FIRE DISTRICT
REGULAR BOARD MEETING
JANUARY 13, 2022**

RECORD OF PROCEEDINGS FROM DECEMBER 9, 2021 REGULAR BOARD MEETING:

Commissioner Hathaway opened the regular board meeting at 6:00 p.m.
Pledge of Allegiance
Moment of Silence

ROLL CALL

Chairperson Darleen Hathaway, Vice-Chair Craig Weinbaum, Secretary Matt Fields, Treasurer Steve Tokarz and Commissioner Mark Stirns attended. Chief Cambareri, Assistant Chief Van Brunt and Secretary Jennifer Bossi also attended.

RECORD OF PROCEEDINGS

There was one correction to the November 10, 2021 Regular Board Meeting Minutes. Under Chiefs Report, "TRIM" meet will be replaced with met. *Commissioner Hathaway stated that the Record of Proceedings stand approved as corrected.*

TREASURER'S REPORT

Commissioner Stirns moved to dispense with the reading of the accounts and read totals only. Commissioner Weinbaum seconded. The motion was voted upon, with no questions, the motion carried unanimously.

Commissioner Tokarz read the November 2021 Treasurer's Report.

With no questions, Commissioner Hathaway stated that the Treasurer's Report stands approved for audit.

Commissioner Weinbaum moved to dispense with the reading of the bills and read totals only. Commissioner Stirns seconded. The motion was voted upon, with no questions, the motion carried unanimously.

Previously paid bills:	\$ 17,422.19
Payroll tax deductions:	\$ 132,995.06
Debit memos:	\$ 197,441.94
Monthly Bills to be paid:	<u>\$ 99,501.31</u>
Grand total:	\$ 447,360.50

Discussion on bills ensued. All questions answered.

Commissioner Weinbaum motioned to pay the bills; Commissioner Stirns seconded. The motion was voted upon, with no questions, the motion carried unanimously.

CHIEF'S REPORT

FASD-The next legislative forum is scheduled for January 26, 2022 and will be in Tallahassee. I will be attending. If anyone would like to attend, please notify me.

Christmas for the Needy Program,"37th Year"- This year's request for Christmas for our disadvantaged had 40 families, 149 children. Through the collective efforts of our organizations like the Hearts of Miromar and other contributions we will continue to bring Christmas cheer. Special thank you to Mrs. Jennifer Bossi for her hard work on this program.

Special thanks to Alexis McLellan, our PIO for her work on the Secret Santa Letter program she started four years ago.

Thank you letters – Chief Cambareri informed the Board that Felda Volunteer Fire Department was very appreciative of the office supplies and firefighting equipment that the district donated to them.

Fire & Rescue Calls – The San Carlos Park Fire Protection and Rescue Service District ran a total of 421 fire and rescue calls for the month of November 2021. Assistant Chief Van Brunt reviewed the fire/rescue comparison sheet.

OLD BUSINESS

Extending Emergency Order – Chief Cambareri asked once again to extend the District Emergency Order for an additional 30 days.

Commissioner Weinbaum made a motion to extend the District Emergency Order for an additional 30 days, seconded by Commissioner Stirns. The motion was voted upon. With no questions, the motion carried unanimously.

Station 54 Update – Chief Cambareri updated the Board on Station 54. The brick is still being completed at this time

Station 55 RFQ Short List Discussion – Chief Cambareri presented the Board with the committees short list of the RFQ that the District has received for the future station 55. Discussion ensued.

Commissioner Weinbaum made a motion to accept the short list results for the RFQ for station 55. Commissioner Stirns seconded. The motion was voted upon. With no questions, the motion carried unanimously.

Commissioner Weinbaum made a motion to allow Fire Chief Cambareri to start negotiations and begin contracts with the Architect, Engineer and Construction Management team for Station 55. Commissioner Stirns seconded. The motion was voted upon. With no questions, the motion carried unanimously.

Extreme Painting – Chief Cambareri informed the Board that all interior and training tower exterior painting has been completed.

ISO Recertification – Chief Cambareri shared the result from our most recent survey with ISO. The District is remaining a 02/2X.

TRIM – The District has received a letter from TRIM compliance stating that the District is in compliance with the maximum total taxes levied requirements.

Firefighter Klempka – Chief Cambareri informed the Board on Firefighter Pete Klempka’s retirement after 29 years in service.

Appleton Trip for Ladder 53 Review – Chief Cambareri informed the Board that Assistant Chief Van Brunt, Richard Doupe, Lt. Kolin Manning and himself will be travelling to Appleton Monday through Wednesday to review Ladder 53 replacement apparatus.

Election of Officers

Commissioner Hathaway opened the floor for nominations.

Commissioner Stirns moved to nominate Darleen Hathaway as Chairperson; Commissioner Fields seconded. The motion was voted upon, with no questions the motion carried. There were no other nominations from the floor. The nominations for Chairperson closed.

Commissioner Stirns moved to nominate Craig Weinbaum as Vice Chairperson; Commissioner Hathaway seconded. The motion was voted upon, with no questions the motion carried. There were no other nominations from the floor. The nominations for Vice Chairperson closed.

Commissioner Fields moved to nominate Steve Tokarz as Treasurer; Commissioner Stirns seconded. The motion was voted upon, with no questions the motion carried. There were no other nominations from the floor. The nominations for Treasurer closed.

Commissioner Weinbaum moved to nominate Matt Fields as Secretary; Commissioner Hathaway seconded. The motion was voted upon, with no questions the motion carried. There were no other nominations from the floor. The nominations for Secretary closed.

With no other discussion, the nominations closed. Commissioner Hathaway stated that Commissioner Stirns would remain on the Chapter 175 Pension Board for another year.

NEW BUSINESS

Station 51 Kitchen Cabinet Remodel – Chief Cambareri presented the Board with a purchase order for approval to remodel the kitchen cabinets at station 51 with Quality Cabinets & Counters for \$12,720.00.

Commissioner Tokarz motioned to approve the purchase order for the new cabinets at station 51 for \$12,720.00. Commissioner Weinbaum seconded. The motion was voted upon. With no questions, the motion carried unanimously.

Revised Board of Fire Commissioner Guidelines – Chief Cambareri opened discussion on the Board of Fire Commissioner Guidelines that were included with the Board Meeting Packet.

Commissioner Stirns motioned to accept the revisions to the San Carlos Park Fire District Board of Fire Commissioners Guidelines. Commissioner Tokarz seconded. The motion was voted upon. With no questions, the motion carried unanimously.

*Chief Cambareri wished the Board “Merry Christmas and Happy New Year”.

PUBLIC INPUT

None

Commissioner Hathaway adjourned the meeting at 6:54 p.m.

Respectfully Submitted,

Commissioner Matthew Fields
Secretary