

**SAN CARLOS PARK FIRE DISTRICT
REGULAR BOARD MEETING
DECEMBER 9, 2021**

RECORD OF PROCEEDINGS FROM NOVEMBER 10, 2021 REGULAR BOARD MEETING:

Commissioner Hathaway opened the regular board meeting at 6:00 p.m.

Pledge of Allegiance

Moment of Silence

ROLL CALL

Chairperson Darleen Hathaway, Secretary Matt Fields, Treasurer Steve Tokarz, and Commissioner Mark Stirns attended. Chief Cambareri, Assistant Chief Van Brunt and Secretary Jennifer Bossi also attended. Vice-Chair Craig Weinbaum was absent. (excused)

RECORD OF PROCEEDINGS

There were no corrections to the October 25, 2021 Regular Board Meeting Minutes. *Commissioner Hathaway stated that the Record of Proceedings stand approved as read.*

TREASURER'S REPORT

Commissioner Fields moved to dispense with the reading of the accounts and read totals only. Commissioner Stirns seconded. The motion was voted upon, with no questions, the motion carried unanimously.

Commissioner Tokarz read the October 2021 Treasurer's Report.

With no questions, Commissioner Hathaway stated that the Treasurer's Report stands approved for audit.

Commissioner Stirns moved to dispense with the reading of the bills and read totals only. Commissioner Fields seconded. The motion was voted upon, with no questions, the motion carried unanimously.

Previously paid bills:	\$ 377,516.06
Payroll tax deductions:	\$ 138,903.50
Debit memos:	\$ 223,005.95
Monthly Bills to be paid:	<u>\$ 69,008.86</u>
Grand total:	\$ 808,434.37

Questions were answered, motion made:

Commissioner Stirns motioned to pay the bills; Commissioner Fields seconded. The motion was voted upon, with no questions, the motion carried unanimously.

CHIEF'S REPORT

TRIM/Truth in Millage & Maximum Millage Levy Calculations Final Disclosure - The Department of Revenue has reviewed the millage certification documents submitted by the District and they have sent a determination letter that the District has meet the certification requirements.

Board Organization – Chief Cambareri informed that Board that per Article III, Section 2 of the Bylaws, “at the December meeting each year, the Board shall elect from its members a Chairperson, Vice Chairperson, Secretary and Treasurer. The Secretary and Treasurer may be the same person. The Chapter 175 Board of Trustee will also be appointed at that time.

Christmas Secret Santa Program – Once again the staff is set to help needy families in our area with meals and presents at Christmas. As in past years, we would like permission to use the petty cash account for all the funds donated and disperse to needy families.

Commissioner Fields moved to allow for donated funds be dispersed to the secret Santa program assisting the districts needy families for the holiday. Commissioner Stirns seconded. The motion was voted upon, with no questions, the motion carried unanimously.

Fire & Rescue Calls – The San Carlos Park Fire Protection and Rescue Service District ran 445 fire and rescue calls for the month of October 2021. Assistant Chief Van Brunt reviewed the fire/rescue comparison sheet.

OLD BUSINESS

Extending Emergency Order – Chief Cambareri asked once again to extend the District Emergency Order for an additional 31 days.

Commissioner Stirns made a motion to extend the District Emergency Order for an additional 31 days, seconded by Commissioner Fields. The motion was voted upon. With no questions, the motion carried unanimously.

Station 54 Update – Chief Cambareri updated the Board on the brick work that is being completed on Station 54 and the punch out is going very well.

Station 55 Land Purchase – Chief Cambareri informed the Board that the District has signed closing documents on the land for Station 55.

Station 56 Property– Chief Cambareri updated the Board on the Wild Blue property that was slated for district use that was sold to FGCU.

New Hires – We have completed the second interview process and have hired 9 new firefighters that will start the first week of January.

ISO Certification – We are still waiting for the Districts most recent ISO certification.

NEW BUSINESS

Florida Fallen Firefighters Memorial – The Florida Fallen Firefighters Memorial is schedule on November 18, 2021 in Ocala.

PUBLIC INPUT

None

Commissioner Hathaway adjourned the meeting at 6:21 p.m.

Respectfully Submitted,

Commissioner Matthew Fields
Secretary