

**SAN CARLOS PARK FIRE DISTRICT  
REGULAR BOARD MEETING  
NOVEMBER 10, 2021**

**RECORD OF PROCEEDINGS FROM OCTOBER 14, 2021 REGULAR BOARD MEETING:**

Commissioner Weinbaum opened the regular board meeting at 6:00 p.m.

Pledge of Allegiance

Moment of Silence

**ROLL CALL**

Vice-Chair Craig Weinbaum, Secretary Matt Fields, Treasurer Steve Tokarz, and Commissioner Mark Stirns attended. Chief Cambareri, Assistant Chief Van Brunt and Secretary Jennifer Bossi also attended. Chairperson Darleen Hathaway was absent. (excused)

**RECORD OF PROCEEDINGS**

There were no corrections to the September 9, 2021 Regular Board Meeting Minutes. *Commissioner Weinbaum stated that the Record of Proceedings stand approved as read.*

**Record of Proceedings from the September 9, 2021 Tentative Budget Meeting**

There were no corrections to the September 9, 2021 Tentative Budget Meeting Record of Proceedings. *Commissioner Weinbaum stated that the Record of Proceedings stand approved as read.*

**Record of Proceedings from the September 13, 2021 Final Budget Meeting**

There were no corrections to the September 13, 2021 Final Budget Meeting Record of Proceedings. *Commissioner Weinbaum stated that the Record of Proceedings stand approved as read.*

**TREASURER'S REPORT**

*Commissioner Stirns moved to dispense with the reading of the accounts and read totals only. Commissioner Fields seconded. The motion was voted upon, with no questions, the motion carried unanimously.*

Commissioner Tokarz read the September 2021 Treasurer's Report.

*With no questions, Commissioner Weinbaum stated that the Treasurer's Report stands approved for audit.*

*Commissioner Stirns moved to dispense with the reading of the bills and read totals only. Commissioner Fields seconded. The motion was voted upon, with no questions, the motion carried unanimously.*

Previously paid bills:	\$ 311,765.08
Payroll tax deductions:	\$ 141,615.65
Debit memos:	\$ 217,397.46
Monthly Bills to be paid:	<u>\$ 49,073.40</u>
Grand total:	\$ 719,851.59

Questions were answered, motion made:

*Commissioner Stirns motioned to pay the bills; Commissioner Fields seconded. The motion was voted upon, with no questions, the motion carried unanimously.*

**CHIEF'S REPORT**

TRIM Forms – The DR422, DR420MM and the 487V forms have been electronically verified, and submitted to the TRIM compliance office.

Ability to exceed Line-Item Budget- As has been customary, Chief Cambareri respectfully asked the Board to pass a motion, which in the event of an emergency, in or out of the San Carlos Park Fire Protection and Rescue Service District, at the discretion of the Fire Chief or designee, has the permission to exceed the line item budget as necessary.

*Commissioner Tokarz motioned to allow Chief Cambareri or his designee that in the event of an emergency, in or out of the District, to have permission to exceed the line-item budget as necessary. Commissioner Stirns seconded. The motion was voted upon, with no questions, the motion carried unanimously.*

Audit- Chief Cambareri announced that the 2020-2021 fiscal year-end audit will begin soon and will be completed by Grau and Associates.

November Board Meeting – Chief Cambareri wanted to remind the Board that next months Board meeting will be Wednesday, November 10 due to Thursday, November 11 being a holiday.

Thank you Letters/Cards – Chief Cambareri presented the Board with several thank you letters for their review.

Fire & Rescue Calls – The San Carlos Park Fire Protection and Rescue Service District ran 380 fire and rescue calls for the month of September 2021. Assistant Chief Van Brunt reviewed the fire/rescue comparison sheet. Staff will be busy with Fire Prevention Month.

### **OLD BUSINESS**

Covid 19 Update – Chief Cambareri reports no staff members are in isolation and/or quarantined at this time.

Extending Emergency Order – Chief Cambareri asked once again to extend the District Emergency Order for an additional 30 days.

***Commissioner Fields made a motion to extend the District Emergency Order for an additional 30 days, seconded by Commissioner Tokarz. The motion was voted upon. With no questions, the motion carried unanimously.***

Station 54 Update – Chief Cambareri updated the Board on the brick work that is being completed on Station 54 and the punch out is going very well.

Station 55 Land Purchase – Chief Cambareri informed the Board that the District is working with an Engineer in regards to the property for the future site of Station 55 and that the soil test was completed.

Growth Discussion – Chief Cambareri informed the Board on the upcoming growth within the District. (Wawa, Wendy's, Home Depot, Hotel and new car wash along Alico Road)

Station 56 Property– Chief Cambareri updated the Board on the Wild Blue property that was slated for district use that was sold to FGCU. He also informed the Board that he is looking for alternate properties.

Ladder 54 – Chief Cambareri informed the Board that by their direction Ladder 54 has been paid off in full.

Firefighter Interviews – Chief Cambareri reported that the District will be conducting 26 firefighter interviews on October 27 and 28 for 9 open positions.

Station 53 Renovations – Chief Cambareri informed the Board that interior painting as well as exterior on the training towers has begun.

### **NEW BUSINESS**

Breast Cancer T-shirts – Chief Cambareri presented the Board with this years breast cancer t-shirt supporting Pink Heals.

ESO Platform - The District will be updating its reporting software from Firehouse to ESO and is hoping to be live on January 1, 2022.

Appleton Trip – Chief Cambareri informed the Board that the pre-construction meeting is tentatively scheduled for December 13, 2021.

SCFPD Firefighter Calendar – Chief Cambareri asked the Board if the District would cover the cost printing the firefighter calendar benefiting the Brotherhood Ride. The cost for printing the charity calendars is \$1876.35. Discussion ensued.

*Commissioner Stirns motioned for the district to cover the cost of printing the calendar for \$1876.35 supporting the Brotherhood Ride. Commissioner Tokarz seconded. The motion was voted upon, with no questions, the motion carried unanimously.*

2020/2021 Final Quarterly Report – Chief Cambareri presented the Board with the 2020/2021 final quarterly report for their review. He states that the District for fiscal year 2020/2021 used 92.0% of budgeted funds

**PUBLIC INPUT**

None

*Commissioner Weinbaum adjourned the meeting at 6:45 p.m.*

Respectfully Submitted,

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Commissioner Matthew Fields  
Secretary